

EXPRESSION OF INTEREST – SEC REVISION CLASSES 2022 – TEACHERS’ CIRCULAR

In the framework of the Youth Guarantee Project, and in relation to the **Revision Classes** for students who will be sitting for the **SEC resit examinations in September 2022**, the Youth Guarantee Office is hereby sending out this informative update regarding the **call for teachers of Biology, Physics, English, Maltese and Mathematics**, or Heads of Department interested in delivering these Revision Classes.

APPLICATION PROCESS

Please note:

1. The application form will be launched on **Monday 11th April at 15:00 (3 pm)** and closes on **Friday 22nd April at noon (12:00 pm)**. The application form will be available on our site www.jobsplus.gov.mt/revisionclasses and on our Facebook page **@YouthGuaranteeMalta**.
2. Once the application form is submitted, you will receive a **confirmation email** on the email address provided in the application form. Please read it carefully, and submit the required documentation as follows:

REQUIRED DOCUMENTATION

1. Warrant
2. CV

3. AN EMAIL FROM THE HEAD OF SCHOOL	The email from the Head should: <ol style="list-style-type: none">1. Specify the total number of teaching years (e.g. Mark has been teaching for five years).2. Confirm that the teacher has experience teaching the subject applied for (e.g. I confirm Mark has been teaching Biology for the past two years).
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**Teachers currently teaching Applied Science at middle/secondary school levels are eligible to give Biology preventive classes, only if they have past experience teaching Biology at secondary level (included in CV). The experience specified in the email from the Head of School shall refer to the science subject they are currently teaching.*

Delivery Information

- All three requested documents need to be scanned and sent via email to revisionclasses@gov.mt **by not later than Friday 22nd April at noon (12:00 pm).**

SELECTION CRITERIA

Teachers will be ranked according to the following four criteria:

1. **Time of application - 30 points**
2. **Total number of teaching years - 40 points**
3. **Previous experience working on the SEC Preventive Classes Project (total number of years) – 30 points**

DETAILS ABOUT THE SEC REVISION CLASSES

- The Revision Classes 2022 are expected to be held between 25th July 2022 and 27th August 2022 (dates are indicative);
- Lessons scheduled on 15th August (Public Holiday) and the 26th August and 27th August (resits are scheduled on both days) should be replaced accordingly throughout the course of the lessons at a date and time in agreement with students and centre OIC;



- Teachers' will be expected to deliver classes from the allocated centres and students will be able to follow classes either online or in class;
- The Revision classes will take place in the subjects referred to above (Biology, Physics, English, Maltese, and Mathematics) with class sizes being limited to **twelve (12) registered students**;
- Teachers will be required to provide tuition based on the updated curriculum for SEC exams for 2022 to students depending on the groups they are assigned;
- Health and Safety guidelines for both students and staff will be issued and followed;
- Each group will receive a minimum of **six (6) hours** tuition per subject, per week along **five (5) weeks**.
- **Teachers will be remunerated at the rate of €12.00 for every hour of work. Note: For every hour of contact time, teachers will be remunerated for an equivalent amount of preparation/correction time.**
- Teachers or Heads of Department from the State and Non-State sectors who are *qualified, warranted, and are currently teaching Biology/ Physics/ English/ Maltese/ Mathematics* are also eligible to apply.
- The selected candidates are ranked according to our selection criteria.
- The number of candidates chosen will depend on student demand, the subject taught, ranking, and availability.
- In absence of a sufficient number of teachers committing themselves to deliver revision lessons to at least one group, Jobsplus will be outsourcing the project to the private sector.

Duties and Responsibilities

The duties of the teachers include:



- (a) Teaching and providing *English, and/or Maltese, and/or Mathematics and/or Physics and/or Biology* revision lessons to students in preparation for the September 2022 SEC examination first-sit sessions in the relevant subject/s;
- (b) Teachers will be required to provide tuition based on the updated MATSEC curriculum for 2022 resit exams to students depending on the groups they are assigned;
- (c) Teachers will be required to follow health and safety guidelines which will be made available at a later stage;
- (d) Recording the *daily attendance of the students* in the classes assigned to him/her.
- (e) Caring for equipment available in the school/centre;
- (f) Performing any other duties assigned by the OIC and Project Leader and/or their representative;

Should you need help or more information, kindly send an email on revisionclasses@gov.mt or visit the links below:

Website: www.jobsplus.gov.mt/revisionclasses

Facebook: www.facebook.com/youthguaranteemalta/

