

# Quarterly **NEWSLETTER**



[jobsplus.gov.mt](https://jobsplus.gov.mt)

Issue 02 **May 2021**



MINISTRY FOR FINANCE  
AND EMPLOYMENT  
PARLIAMENTARY SECRETARIAT  
FOR EU FUNDS

Have you received

# Cash Grants from Jobsplus for Wage and Training yet?

**DON'T MISS OUT!**



Step by step  
**Application  
Guide**



## Applying for the Access to Employment Scheme

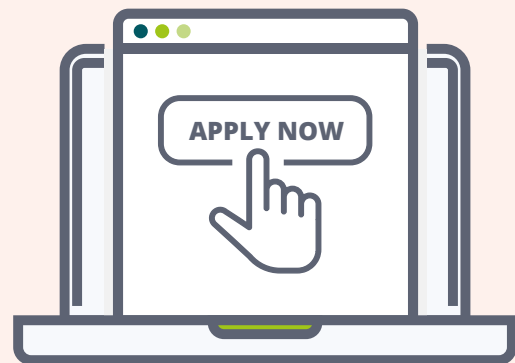
**Step 1**

Go over to [www.jobsplus.gov.mt/a2e](http://www.jobsplus.gov.mt/a2e) or alternatively click [here](#).



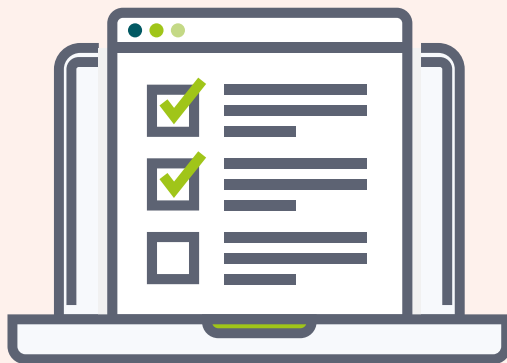
**Step 2**

Click on the "Apply Now" button.



**Step 3**

Find the latest **A2E Application form** (top of page). Fill out all the fields electronically & download the form.



**Step 4**

Send the filled application form signed (by both the employer and participant/employee) and the supporting documentation (**Page 10**) to [a2e.jobsplus@gov.mt](mailto:a2e.jobsplus@gov.mt)



*\*You may wish to consult the **A2E Leaflet**, **A2E Guidance Notes** and the **Checklist for Entities** for further clarifications. If you have any further questions, kindly call us on +356 2220 1399 or send us an email with your query on [a2e.jobsplus@gov.mt](mailto:a2e.jobsplus@gov.mt).*

**Congratulations!**

You have submitted the A2E application form. The A2E Team will contact you soon.

## Applying for the Investing in Skills Scheme Cash Grants for Non-Accredited and Accredited Courses

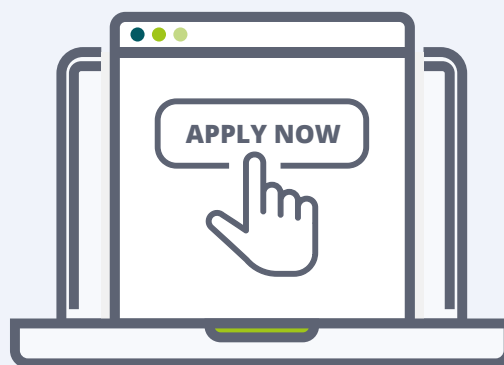
Step  
**1**

Go over to  
**www.jobsplus.gov.mt/iis** or  
alternatively click **here**.



Step  
**2**

Click on the  
"Apply Now" button.



Step  
**3**

Fill out the Application Form in **English (EN)** or **Maltese (MT)**.  
Only one training programme per application can be applied for  
(duration of training should be the same for all trainees).



*Continues on following page*

For further information, you can access the IIS Information page [here](#),  
or alternatively view the information leaflet [here](#).



Step  
4

Gather supporting documentation

This **Training Schedule Template**. In the case of E-Learning Online Training (Live Sessions) and E-Learning Online Training (Self-Led), the Applicant shall provide the link to the training sessions, while ensuring the consent of trainers and participants.

In the case of Accredited Training, evidence of Accreditation/Recognition from MFHEA, ITS, UOM or MCAST must be presented.

**Training Programme Template** with detailed course content which is to be filled in by the training service provider.



Step  
5

Send the filled application form and the supporting documentation to [iis.jobsplus@gov.mt](mailto:iis.jobsplus@gov.mt)

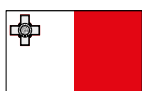


Complete applications must be received **at least 21 calendar days before the start** date of training but **not later than 7 calendar days before the start** of training. Think ahead!

*\*You may wish to consult the **IIS Leaflet** or the **IIS Guidance Notes** for further clarifications. If you have any further questions, kindly call us on +356 2220 1300 or send us an email with your query.*

## Congratulations!

You have submitted the IIS application form. The IIS Team will contact you soon.



Operational Programme II- European Structural and Investment Funds 2014-2020  
*"Investing in human capital to create more opportunities and promote the well-being of society"*  
Aid scheme part-financed by the European Social Fund  
Co-financing rate: 80% European Union; 20% National Funds

