

## Award in Maltese Language Level 3

### Applying for this course:

Individuals should be at least 15 years of age (subject to having completed compulsory schooling) and older and in possession of an MQF Level 2 in Maltese in order to attend this course.

Non-Maltese learners who have successfully achieved certification for Award in Maltese as a Foreign Language MQF Level 2 offered by Jobsplus or equivalent are eligible to attend this course. Trainees who have followed a language course in Maltese at MQF Level 2 offered by another provider must provide certification as proof. In both these cases, applicants will be asked to sit for a proficiency test to make sure that the applicant is ready for the content of this course.

For further information, kindly contact us on [ga.jobsplus@gov.mt](mailto:ga.jobsplus@gov.mt), stating your ID card number, attaching copies of your qualifications and a copy of your CV highlighting your work experience.

### Course Duration

This course is of 148 hours duration and consists of two Modules:

- Module 1 is of 73 hours duration – (including 3 hours assessment)
- Module 2 is of 75 hours duration – (including 2 hours assessment)

### General pedagogical guidelines and procedures for this course:

The delivery of this course will be mainly held through a series of grammar presentations, discussions, and hands-on exercises. Effective interactive teaching strategies to encourage speech such as role-play situations, information gap activities, or even pair work are necessary in order to give the students the opportunity to give and receive meaningful communication. The different learning styles utilised are: visual, auditory, reflective, reading and writing.

### General assessment policy and procedures for this course:

#### **Modules 1 & 2**

The learner will be assessed through Formative Assessments composed of Listening, Reading, Speaking, Comprehension and Oral Assessments, and a Summative Assessment consisting of a Writing Assessment held at the end of each module. Learners must achieve a pass mark in all of the modules in order to achieve this award.

### Module 1 Learning Outcomes - **Module 1 Communicating with those Around Me**

<ul style="list-style-type: none"><li>✓ Engage responsibly and effectively in spoken interaction by communicating clearly and confidently, using appropriate vocabulary, grammar, pronunciation, and intonation.</li><li>✓ Participate in structured and spontaneous conversations by asking and answering relevant questions and expressing personal viewpoints, opinions, and experiences appropriately.</li></ul>	<ul style="list-style-type: none"><li>✓ Communicate orally with clarity and fluency, using appropriate vocabulary, grammar, and accurate pronunciation when reading aloud or speaking.</li><li>✓ Demonstrate listening and reading comprehension by identifying key information,</li></ul>
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<ul style="list-style-type: none"> <li>✓ Interpret spoken and written texts independently by identifying main ideas and supporting details from dialogues, conversations, and short passages.</li> <li>✓ Produce accurate and coherent written texts by planning, drafting, organising, and revising descriptive, narrative, or informational writing.</li> <li>✓ Apply and manage a range of grammatical structures in speech and writing, including correct use of nouns, pronouns, adjectives, verbs, negative forms, adjective degrees, and strong verb conjugations.</li> <li>✓ Common vocabulary and expressions used in everyday communication, including correct pronunciation and intonation patterns.</li> <li>✓ Concepts related to comprehension, such as identifying main ideas, supporting details, and features of simple spoken dialogues.</li> <li>✓ Writing conventions, including rules of spelling, punctuation, sentence structure, and components of well-organised paragraphs.</li> <li>✓ Functional language features, such as common question forms, expressions for exchanging information, and phrases for giving opinions or describing personal experiences</li> </ul>	<p>main ideas, and supporting details from simple spoken or written texts.</p> <ul style="list-style-type: none"> <li>✓ Compose concise and accurate short texts using correct spelling, punctuation, grammar, and logically sequenced sentences.</li> <li>✓ Plan, draft, and revise written work to produce clear descriptive or narrative texts with coherent paragraphing.</li> <li>✓ Apply grammar rules correctly by using nouns, pronouns, adjectives, verbs, adjective degrees, noun forms, and negative verb forms appropriately in context.</li> <li>✓ Construct simple grammatical structures when speaking or writing, including basic sentence forms and verb conjugations.</li> <li>✓ Participate effectively in familiar conversational contexts by asking and answering questions and expressing personal opinions orally or in writing.</li> </ul>
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**Module 1 Assessment:** The assessment paper will be as follows:

**Listening Comprehension – 20% of the total mark.** The listening assessment will be composed of a text that will be read by the Trainer and Trainees need to listen carefully. Then they will have exercises to work on such as True/False questions, multiple choice questions, fill in the blanks; or choose the correct word.

Pass mark for the Listening Comprehension assessment is 11/20.

**Reading Comprehension Assessment – 20% of the total mark.** The reading comprehension assessment will be composed of a written text which trainees need to read carefully followed by exercises such as True/False questions, multiple choice, gap filling exercises, summarising; open / short answer questions; vocabulary questions; inference questions; or specific questions.

Pass mark for the Reading Comprehension assessment is 11/20.

**Oral Assessment – 20% of the total mark.** Trainees will be required to sit for an oral assessment whereby they are first given a few minutes to introduce themselves; they are then given a picture/photo

and are asked to describe what the picture/photo illustrates. This assessment can also take the form of a presentation.

Pass mark for the Oral Assessment is 11/20

### **Summative Assessment – 40%**

**Written Assessment – 40% of the total mark.** The written assessment will be composed of a range of grammar exercises and extended writing e.g. formal/informal letters, argumentative/discussive essays, persuasive essays, narratives, different kinds of reports etc.

Pass mark for the Written Assessment is **21/40**.

#### **Module 2 Learning Outcomes - Module 2 Communicating in the Workplace**

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| <ul style="list-style-type: none"><li>✓ Communicate effectively in spoken interactions by using appropriate intonation, gestures, vocabulary, and registers to express ideas clearly in discussions, presentations, and information exchanges.</li><li>✓ Interpret spoken, written, and visual texts by identifying main ideas, details, intentions, figurative language, and communicative functions.</li><li>✓ Contribute constructively to discussions and debates by expressing well-reasoned opinions supported with evidence from various sources.</li><li>✓ Produce accurate written texts—including reports, letters, and instructions—through correct planning, structuring, and application of grammar, spelling, punctuation, and syntax.</li><li>✓ Apply grammatical structures responsibly by using nouns, pronouns (including complex forms), verbs, particles, plural forms, negative forms, and number expressions in contextually accurate ways.</li><li>✓ Use vocabulary and language resources autonomously by consulting dictionaries, interpreting idiomatic expressions, and understanding implicit meanings.</li><li>✓ Manage specialised language tasks such as using verbal and mimated nouns, applying particles (e.g., minn, min-, fiex), and expressing quantities (fractions, decimals, weights, distances, temperatures) accurately.</li></ul> | <ul style="list-style-type: none"><li>✓ Core grammatical systems, including pronouns (attached/detached, interrogative, relative), plural forms (dual, collective), negative forms, particles, and number expressions.</li><li>✓ Verbal and mimated nouns, including those deriving from Romance and English, and their appropriate use.</li><li>✓ Vocabulary development strategies, including dictionary use, idiomatic expressions, and interpretation of implicit meaning.</li><li>✓ Rules governing particles and functional words, including lil, minn/min-, fiex, and similar forms.</li><li>✓ Speak clearly and confidently using appropriate intonation, gestures, and vocabulary in various communicative tasks.</li><li>✓ Understand and interpret spoken, written, and visual information, identifying key points, details, intentions, and figurative language.</li><li>✓ Express and justify opinions with supporting evidence in discussions and debates.</li><li>✓ Write clear and accurate texts using correct spelling, punctuation, syntax, and structure across different formats.</li><li>✓ Ask and answer questions effectively using suitable registers and grammatical structures.</li></ul> |
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<ul style="list-style-type: none"> <li>✓ Features of effective oral communication, including intonation, gesture, clarity, and appropriate vocabulary use.</li> <li>✓ How to analyse texts by identifying key ideas, details, intentions, figurative language, and genre functions in spoken, written, and visual material.</li> <li>✓ Conventions of effective writing, including structure, syntax, paragraphing, and accuracy in spelling, grammar, and punctuation.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Expand vocabulary autonomously using dictionaries and recognising idiomatic and implied meanings.</li> <li>✓ Use grammatical forms accurately, including pronouns, verbal and mimated nouns, plural structures, negative forms, particles, and number expressions.</li> </ul>
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**Listening Comprehension – 20% of the total mark.** The listening assessment will be composed of a text that will be read by the Trainer and Trainees need to listen carefully. Then they will have exercises to work on such as True/False questions, multiple choice questions, fill in the blanks; or choose the correct word.

Pass mark for the Listening Comprehension assessment is 119/20.

**Reading Comprehension Assessment – 20% of the total mark.** The reading comprehension assessment will be composed of a written text which trainees need to read carefully followed by exercises such as True/False questions, multiple choice, gap filling exercises, summarising; open / short answer questions; vocabulary questions; inference questions; or specific questions.

Pass mark for the Reading Comprehension assessment is 119/20.

**Oral Assessment – 20% of the total mark.** Trainees will be required to sit for an oral assessment whereby they are first given a few minutes to introduce themselves; they are then given a picture/photo and are asked to describe what the picture/photo illustrates. This assessment can also take the form of a presentation.

Pass mark for the Oral Assessment is 911/20.

### **Summative Assessment – 40%**

**Written Assessment – 40% of the total mark.** The written assessment will be composed of a range of grammar exercises and extended writing e.g. formal/informal letters, argumentative/discussive essays, persuasive essays, narratives, different kinds of reports etc.

Pass mark for the Written Assessment is 21/40.

Trainees must attend a minimum of 80% of the course and achieve a pass in all modules in order to achieve this award.

The Malta Further and Higher Education Authority (MFHEA) deems this certificate to be at MQF Level 3 of the Malta Qualifications Framework and the European Qualifications Framework for Lifelong Learning. This course comprises study modules to which a total of 10 ECTS points are assigned.