



USE OF AN ADDRESS DECLARATION

EMPLOYMENT RECORDS UNIT

e: hriu.jobsplus@gov.mt

t: Freephone Servizz.gov 153 (Ext. 18)

Date _____

I, _____, holder of identity card number _____, and
owner of (name of Hotel/B'n'B/other)¹ _____,
with address;

declare that Mr/Mrs/Ms. _____, holder
of Identity Card number / Passport number _____ and who is / will be residing at the
above address between² _____ and _____ can use the
above mentioned address to receive mail.

I'm the owner of the above-mentioned property Yes ☐ No³ ☐

Signature of Owner/Landlord

Signature of Tenant/Employee

This declaration of address must be duly signed by both the Landlord/Owner and the Tenant/Employee. By signing this document, both parties acknowledge and accept that they bear full responsibility for the accuracy and truthfulness of the information provided herein. Any false, misleading, or incomplete declaration may result in legal or administrative consequences for both signatories.

1 Designation of the Hotel Staff can also be included e.g. Hotel Manager

2 Start and End Date of the duration of residence

3 If no Kindly provide Jobsplus with the original rental agreement alongside with this declaration