

## Award in Maltese Language

### Applying for this course:

Individuals should be at least 15 years of age (subject to having completed compulsory schooling) and older and in possession of an MQF Level 1 and / or 2 in Maltese. Non-Maltese learners need to have an MQF Level 2 in Maltese. For further information, kindly contact us on [qa.jobsplus@gov.mt](mailto:qa.jobsplus@gov.mt), stating your ID card number, attaching copies of your qualifications and a copy of your CV highlighting your work experience. Alternatively, you can send the requested information by post addressed to: Quality Assurance Unit, Jobsplus Training Complex, Triq Birżebbuġa, Ғal Far BBG3000.

### Course Duration

This course is of 215 hours duration and consists of three Modules:

- Module 1 is of 65 hours duration – (including 5 hours assessment)
- Module 2 is of 65 hours duration – (including 5 hours assessment)
- Module 3 is of 85 hours duration – (including 5 hours assessment)

### General pedagogical guidelines and procedures for this course:

The delivery of this course will be mainly held through a series of grammar presentations, discussions, and hands-on exercises. Effective interactive teaching strategies to encourage speech such as role-play situations, information gap activities, or even pair work are necessary in order to give the students the opportunity to give and receive meaningful communication. The different learning styles utilised are: visual, auditory, reflective, reading and writing.

### General assessment policy and procedures for this course:

### **Modules 1, 2 & 3**

The learner will be assessed through Formative Assessments composed of Listening, Reading, Speaking, Comprehension and Oral Assessments, and a Summative Assessment consisting of a Writing Assessment held at the end of each module. Learners must achieve a pass mark in all of the modules in order to achieve this award.

### Module 1 Learning Outcomes - **Module 1 Communicating with those Around Me**

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| <ul style="list-style-type: none"><li>✓ Practice speaking in a loud voice with clear articulation;</li><li>✓ Practice speaking fluently, confidently and clearly whilst taking into consideration the context and aim of the communication;</li><li>✓ Demonstrate the use of the appropriate vocabulary related to the theme/topic;</li><li>✓ Practice giving the requested basic details according to the context;</li></ul> | <ul style="list-style-type: none"><li>✓ Compose writing linked sentences in a paragraph on a particular topic;</li><li>✓ Compose a list of points of an article;</li><li>✓ Compose summaries of texts by mentioning the main points, events or thoughts by being faithful to it;</li><li>✓ Draft and revise own writing by making the necessary punctuation, spelling and grammar corrections;</li></ul> |
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| <ul style="list-style-type: none"> <li>✓ Practice sharing personal experiences related to the context;</li> <li>✓ Practice asking the appropriate questions in order to obtain the required information depending on the context and audience;</li> <li>✓ Construct basic correct grammatical structures in a conversation;</li> <li>✓ Extract the main aspects related to the topic during a conversation;</li> <li>✓ Express personal opinion on topics of general interest;</li> <li>✓ Provide the main aspects related to the topic being discussed;</li> <li>✓ Demonstrate different opinions in a text that is read or heard;</li> <li>✓ Demonstrate understanding basic dialogues used in everyday contexts/situations;</li> <li>✓ Practice simple correct descriptive language related to specific themes e.g. places, themes, people, events, objects;</li> <li>✓ Arrange events in chronological order when listening to a text;</li> <li>✓ Practice reading out loud in a clear voice, with correct pronunciation and paying particular attention to basic punctuation marks;</li> <li>✓ Define the meaning of simple words as used in the context;</li> <li>✓ Practice answering questions related to the text;</li> <li>✓ Demonstrate recognition of the main aspects in a printed text;</li> <li>✓ Provide reasons for personal choices with regards to different genres of texts;</li> <li>✓ Prepare a plan for a piece of writing according to its genre;</li> </ul> | <ul style="list-style-type: none"> <li>✓ Practice writing common words in Maltese correctly;</li> <li>✓ Compose a descriptive text of not less than 150 words;</li> <li>✓ Compose simple texts free of mistakes in syntax, morphology, grammar, spelling and punctuation;</li> <li>✓ Practice the correct use of capital letters in different parts of a sentence;</li> <li>✓ Construct simple sentence structures;</li> <li>✓ Practice the correct use of the different Degrees of Adjectives (<i>Il-Gradi tal- Aġġettiv – Aġġettivi Grad Pozittiv/Aġġettivi Grad Komparattiv/Aġġettivi Grad Superlattiv and Aġġettivi fid-Diminuttivi</i>);</li> <li>✓ Practice the correct use of personal pronouns (<i>Pronomi Personali - Maġħżulin</i>), and Demonstrative Pronouns (<i>Pronomi Demostrattivi</i>);</li> <li>✓ Practice the correct use of singular and plural nouns (<i>Sħiħ u Miksur</i>);</li> <li>✓ Practice the correct use of diminutive nouns (<i>Nomi Diminuttivi</i>) and nouns derived from a verb (<i>Nomi Verballi</i>);</li> <li>✓ Practice the correct use of the conjugation of the strong verbs (<i>Il-Verb Sħiħ</i>) including those that contain 'għ, h, ie';</li> <li>✓ Practice the correct use of the negative form of verbs (excluding those that end with 'għ');</li> <li>✓ Practice the correct use of particles that are attached to the article;</li> <li>✓ Practice the correct use of punctuation marks in a sentence.</li> </ul> |
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**Module 1 Assessment:** The assessment paper will be as follows:

Assessments for this module consist of **formative** assessments made up of a: (1) Listening Comprehension Assessment, (2) Reading Comprehension Assessment, and (3) an Oral Assessment. Trainees must achieve a pass of 20% for each of these three assessments.

The **summative** assessment will be made up of a Written Assessment and will consist of a range of grammar exercises and extended writing as per the learning outcomes. Trainees must achieve a pass of 40% for this assessment.

## Module 2 Learning Outcomes - **Module 2 Communicating in the Workplace**

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| <ul style="list-style-type: none"><li>✓ Practice the use of different intonations, voices and gestures used in order to make the message clear;</li><li>✓ Apply a wide range of vocabulary related to the theme being discussed;</li><li>✓ Practice giving one's point of view during a discussion using the correct grammatical structures, lexis, expressions/phrases and intonation in relation to the discussion;</li><li>✓ Practice replying to a question about a relevant subject;</li><li>✓ Practice giving an oral presentation on a given topic after having done research where listeners are invited to ask questions for clarification;</li><li>✓ Practice appropriate questions using the correct register in order to obtain the required information depending on the context and audience;</li><li>✓ Demonstrate one's opinion by providing evidence from the same source and other sources;</li><li>✓ Demonstrate understanding of specific details within a discussion;</li><li>✓ Demonstrate understanding of the main points of a discussion;</li><li>✓ Assemble the information given in a detailed complex report on a specific theme;</li><li>✓ Demonstrate understanding of the main aspects of a dialogue, discussion, debate;</li></ul> | <ul style="list-style-type: none"><li>✓ Demonstrate understanding of the message being conveyed through data represented in a visual;</li><li>✓ Compose the points and details in point form about various topics;</li><li>✓ Compose correct questions when asking for the required specific information;</li><li>✓ Compose correct informal letters/emails of complaint or thanks of between 200 – 250 words;</li><li>✓ Compose complex instructions /regulations found in various workplaces related to my job;</li><li>✓ Compose texts free of mistakes in syntax, orphology and grammar, spelling and punctuation and presented in a clear and neat way;</li><li>✓ Practice the correct use of Verbal and Mimated nouns (<i>Nomi Verbali and Nomi Mimmati</i>) including those having Romance/English origin;</li><li>✓ Practice the correct use of personal pronouns (<i>Maġħżulin u Mehmuzin – Pronomi Mehmuzin man-Nomi, Pronomi Mehmuzin mal-Prepożizzjonijiet , Pronomi Mehmuzin mal-Verbi</i>), Interrogative pronouns (<i>Pronomi Interrogattivi</i>) and Relative Pronouns (<i>Pronomi Relattivi</i>);</li></ul> |
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<ul style="list-style-type: none"> <li>✓ Demonstrate understanding of the intentions of the speaker in a speech;</li> <li>✓ Demonstrate understanding of the idiomatic/figurative language used in a text;</li> <li>✓ Demonstrate understanding of the implicit and explicit meanings in a text;</li> <li>✓ Practice using a dictionary to look up the meanings of new words in order to expand one's vocabulary;</li> <li>✓ Compose in point form the main aspects of a complex text;</li> <li>✓ Demonstrate understanding of the main functions of different genres of texts;</li> <li>✓ Demonstrate understanding of the register and audience of a complex text;</li> </ul>	<ul style="list-style-type: none"> <li>✓ Practice the correct use of Dual and Collective Plural Nouns (<i>L-Għadd Imtenni u Il-Kollektiv</i>);</li> <li>✓ Practice the correct use of the form of the negative in verbs which end with 'a/għ';</li> <li>✓ Practice the correct use of the negative form of pronouns (<i>m'aħniex, mħumiex</i> .....);</li> <li>✓ Practice the correct use of the particle 'lil' when used alone or when added to the article;</li> <li>✓ Practice the correct use of the particles such as 'minn/min/min-, fiex ... etc';</li> <li>✓ Practice the correct use of numbers when used as fractions, decimal points, weight, distance and temperature.</li> </ul>
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**Module 2 Assessment:** The assessment papers will be as follows:

Assessments for this module consist of **formative** assessments made up of a: (1) Listening Comprehension Assessment, (2) Reading Comprehension Assessment, and (3) an Oral Assessment. Trainees must achieve a pass of 20% for each of these three assessments.

The **summative** assessment will be made up of a Written Assessment and will consist of a range of grammar exercises and extended writing as per the learning outcomes. Trainees must achieve a pass of 40% for this assessment.

**Module 3 Learning Outcomes - Module 3 Communicating in Society**

<ul style="list-style-type: none"> <li>✓ Practice speaking with confidence, adapting and changing the course of speech, articulating and pronouncing the words correctly according to the context and the aim of the communication;</li> <li>✓ Practice using different intonation in formal discourse depending on the context and the audience;</li> <li>✓ Practice using the correct lexis and syntax structure according to the context and register;</li> </ul>	<ul style="list-style-type: none"> <li>✓ Practice interpreting and evaluating different opinions found in a complex text;</li> <li>✓ Compose promotional material e.g. advertisements for different types of media;</li> <li>✓ Practice filling in any type of form or application form correctly;</li> <li>✓ Compose an article based on research carried out of not less than 250 words;</li> <li>✓ Prepare different types of essays of not less than 250 words; e.g.</li> </ul>
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- ✓ Demonstrate evaluation of information provided related to a social context in the local or international sphere;
- ✓ Prepare and deliver a presentation alone or in a group using visual graphics after having carried out research on the given topic;
- ✓ Demonstrate the understanding of the use of directions, instructions and advice necessary in the workplace;
- ✓ Demonstrate the understanding of the evaluation of the opinion of others in order to come to one's own opinion/conclusions;
- ✓ Demonstrate leadership skills when leading a discussion on a given theme;
- ✓ Practice comparing the views of others on a given topic and then evaluating one's opinion and supporting it by providing the evidence;
- ✓ Practice listening to a text, evaluating it and putting forward one's own evaluation;
- ✓ Practice dealing with main and subsidiary ideas in a talk/speech about a wide range of topics;
- ✓ Demonstrate understanding of the instructions/directions by following the logical order in which they were given whilst understanding the purposely chosen vocabulary and expressions used for the instruction;
- ✓ Demonstrate understanding of the different genres of writing and their purpose/function;
- ✓ Practice identifying and evaluating chronological details of a text;
- ✓ Practice skimming and scanning techniques;
- ✓ Practice identifying, answering and evaluating inferences found in a text;
- ✓ Practice evaluating a text and consideration of any immediate or future consequences;

advantages/disadvantages, opinion, factual etc.

- ✓ Compose a writing with clear and persuasive ideas related to the subject with different points of view;
- ✓ Compose writing which have a sequential order;
- ✓ Prepare detailed reports of not less than 250 words related to the place of work;
- ✓ Prepare different genres of text in Maltese that is free of mistakes in syntax, morphology and grammar, spelling and punctuation and presented in a clear and neat way;
- ✓ Practice the correct use of the conjunctions '*u, iżda, imma, għax, imbagħad*' when forming sentences;
- ✓ Practice the correct use of the weak verbs (II-Verb Dgħajjef) which have '*l-għ, and ie*' and which have Semitic, Romance and English origin;
- ✓ Practice using the correct Tenses of Verbs (*L-Imperfett, Il-Perfett u l-Futur Semplici*);
- ✓ Practice the correct use of the Imperative form (*L-Imperattiv*);
- ✓ Practice the correct use of Indirect Speech;
- ✓ Practice the correct use of Compound tenses of verbs (*It-Tempijiet Komposti tal-Verb*) when formed by adding auxiliaries such as *kien* and *qagħad/qiegħed/qiegħda/qegħdin* to the Perfect and the Imperfect tenses;
- ✓ Practice the correct use of Synonyms (*Is-Sinonimi*) of nouns, verbs and adjectives;
- ✓ Practice the correct use of Homonyms (Homographs/*L-Omografi* and Homophones / *L-Omofoni*).

**Module 3 Assessment:** The assessment papers will be as follows:

Assessments for this module consist of **formative** assessments made up of a: (1) Listening Comprehension Assessment, (3) Reading Comprehension Assessment, and (2) an Oral Assessment. Trainees must achieve a pass of 20% for each of these three assessments.

The **summative** assessment will be made up of a Written Assessment and will consist of a range of grammar exercises and extended writing as per the learning outcomes. Trainees must achieve a pass of 40% for this assessment.

The Malta Further and Higher Education Authority (MFHEA) deems this certificate to be at MQF Level 3 of the Malta Qualifications Framework and the European Qualifications Framework for Lifelong Learning. This course comprises study modules to which a total of 10 ECTS points are assigned.