

# Award in Occupational Health and Safety

## Applying for this course

To apply for this course, you should be 18 years of age up to 65 years of age and have a basic understanding of English. If you do not have these qualifications but possess other qualifications or relevant experience, kindly contact us on [ga.jobsplus@gov.mt](mailto:ga.jobsplus@gov.mt). stating your ID card number, attaching copies of your qualifications and a copy of your CV highlighting your work experience.

## Course Duration

This course is of 59 hours duration and consists of three Modules:

- Module 1 is of 22 hours duration - (including 1-hour assessment)
- Module 2 is of 19 hours duration - (including 1-hour assessment)
- Module 3 is of 18 hours duration

## General pedagogical guidelines and procedures for this course:

The delivery of this Course will be mainly held through lessons that will be delivered by the trainer, who will engage learners in class discussions and role-play activities. To facilitate the learners' apprehension, the trainer will also use PowerPoint presentations.

## General assessment policy and procedures for this course:

The learner will be assessed through a written test. The learner will also undergo an ongoing oral assessment of learning (including communication skills) and practical exercises that will take place throughout the entire programme. This assessment method gives tutors the opportunity to review and consolidate the learning being covered.

## Module 1 Learning Outcomes – Hazard and Risk Identification, Assessment and Prevention

<ul style="list-style-type: none"><li>✓ Carry out tasks in accordance with the principles of Occupational Health and Safety in the workplace</li><li>✓ Advise on the different characteristics of hazard and risk</li><li>✓ Be responsible for identifying and communicating hazards</li></ul>	<ul style="list-style-type: none"><li>✓ Carry out tasks related to risk assessments and documentation</li><li>✓ Carry out tasks to remove or mitigate hazards and minimise risks</li></ul>
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**Module 1 Assessment:** The assessment paper is divided into 1 section:

- Section A – a mixture of multiple choice questions and open ended (short answer) questions, which all need to be answered.

The duration of this assessment is of 1 hour and the pass mark is that of 45%.

## Module 2 Learning Outcomes – Legislation and Reporting Processes

<ul style="list-style-type: none"><li>✓ Comply with current Occupational Health and Safety legislation</li><li>✓ Create reports and other relevant documentation on Occupational Health and Safety issues</li></ul>	<ul style="list-style-type: none"><li>✓ Be responsible for implementing and reviewing Occupational Health and Safety best practices to minimise risks</li></ul>
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**Module 2 Assessment:** The assessment paper is divided into 1 section:

- Section A – a mixture of multiple choice and True or False questions which all need to be answered.

The pass mark of this assessment is that of 45%.

## Module 3 Learning Outcomes – Emergency Response: Processes, Procedures and Equipment

<ul style="list-style-type: none"><li>✓ Advise on the suitability of various equipment used for the prevention of harm and protection of personnel and property</li><li>✓ Advise on where best to display suitable equipment for the prevention of harm and protection of personnel and property</li><li>✓ Ensure to appropriately adhere to one's responsibilities, in consideration of the safety of oneself and other persons, in the event of an emergency</li></ul>	<ul style="list-style-type: none"><li>✓ Comply with an appropriate action response sequence that considers the safety of oneself and other persons when handling an emergency</li><li>✓ Carry out emergency response tasks according to suitable processes and procedures</li><li>✓ Comply with best housekeeping practices</li></ul>
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**Module 3 Assessment:** The assessment is a project assignment:

- Section A – The learners will need to prepare a project assignment (in the form of a long essay).

The pass mark of this assessment is that of 45%. The trainees have 19 hours allocated to the preparation of this project assignment.

The Malta Further and Higher Education Authority (MFHEA) deems this certificate to be at Level 3 of the Malta Qualifications Framework and the European Qualifications Framework for Lifelong Learning. This course comprises study modules to which a total of 4 ECTS points are assigned.