

8<sup>th</sup> March 2016

Tender Title: The Provision of Training Services in Pre-Employment Skills

Tender No: ETC/IES/T/03/16

## **CLARIFICATION NOTE 2**

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### Question 1:

Provide more information on the equipment available at the training venues that can be utilised for the delivery of the training, especially equipment that is to be used for trainees who are visually and hearing impaired.

### **Answer 1:**

*Standard training equipment is available within training rooms, such as projectors, flip charts, white boards). The necessary support will be provided to facilitate the training to the different needs of the trainees for example, for hearing impaired individuals the Contracting Authority can provided a sign language interpreter. However the Contractor needs to adapt the training material according to needs of the course participants.*

### Question 2:

Clarify whether the contractor has to provide additional support services during the delivery of the training such as sign language interpreter, or whether such services shall be made available by the contracting authority.

### **Answer 2:**

*Such services will be provided by the Contracting Authority.*

### Question 3:

Confirm whether bidders can submit CVs in Europass format.

### **Answer 3:**

*Yes, bidders can submit CVs in Euro pass format.*

Question 4:

The course content, teaching material and course notes will be provided by the Contracting Authority or the production of all this material needs to be done by the Contractor?

**Answer 4:**

*Yes, the Contracting Authority provided the course outlines (refer to ANNEX 1-4) on which the Contractor needs to present the course content (based on the outlines) together with the teaching material and course notes.*

*Please be guided accordingly.*