

14th March 2016

Tender Title: The Provision of Training Services in Pre-Employment Skills

Tender No: ETC/IES/T/03/16

CLARIFICATION NOTE 3

Question 1:

Kindly clarify whether cost of the breaks are to be included in the financial bid?

Answer 1:

With reference to Article 2.3 – Specific Objectives and Article 4.2 – Specific Activities of the Terms of Reference states the following:

Article 2.3 – Specific Objectives

“The Contracting Authority shall pay the Contractor for any breaks taken during the delivery of the training sessions. Where applicable, the breaks are specified by the Contracting Authority in the Course Outlines listed in Annex 1 to 4. Furthermore the Contractor must be responsible for course participants during breaks.”

Article 4.2 – Specific Activities

“The Contractor shall be responsible for the record keeping of the courses (attendance sheet of Key Experts and trainees) as per the Contracting Authority’s instructionsk durations. The Contracting Authority shall reserve the right to impose penalties if the stipulated break durations are not adhered to.....”

Therefore the rate per hour quoted in the financial bid should cover the cost for training sessions including breaks.

Please be guided accordingly.