

CLAIM FOR REPAYMENT OF SUBSIDISED EMPLOYMENT UNDER THE ACCESS TO EMPLOYMENT (A2E) SCHEME

1. Grant Agreement Number

				/A2E
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2. Subsidy Due in this payment request

Payment Number	Date		No. Of Full Weeks*	Flat Rate	Subsidy Due
	From	To			
	__/__/____	__/__/____		€	€

* Taken to mean a normal working week

3. Documents to be attached with this claim

- Financial Identification Form (if applicable)

4. Declarations – Undertaking

- a. I confirm and accept that for all intents and purposes I am the legal and authorised person appointed by the Undertaking to act on behalf of the Undertaking for the purpose of this scheme and will be held fully and personally responsible both towards Jobsplus and the Undertaking for ascertaining such authority.
- b. I hereby declare that the A2E Participant's wage and Social Security Contributions for the referred Grant Agreement in Article 1 of this claim are paid in full according to the Statement by the Employer which set the working conditions and is signed by both the employer and employee.
- c. I hereby recognize and accept that further verifications will be carried out by the competent authorities confirming the veracity of this declaration and the veracity of the content of this claim.
- d. I hereby confirm and accept that should following verifications carried out, any part of the process is found not to be in conformity with the rules and regulations governing this grant, the entire grant may be refunded on a simple demand.
- e. I also fully recognise and accept that any false, inaccurate or incomplete information deliberately provided as part of this claim, will result in the Undertaking being liable to refund the full amount of the grant received with regard to the respective Grant Agreement.
- f. I hereby declare, accept and confirm that in the operation benefiting this grant, the Undertaking has in place the necessary safeguards to prevent any form of discrimination based on sex, racial or ethnic origin, religion or belief, age, disability or sexual orientation as referred in terms of Chapter 452 and Chapter 456 of the Laws of Malta.
- g. I hereby declare, accept and confirm to monitor and immediately report to Jobsplus any cases of alleged discrimination, and that all the appropriate action as per National legislation will be executed without delay by the Undertaking.
- h. I hereby declare that no funds invested in the operation by the Undertaking are of illicit origin, including products of money laundering or linked to the financing of terrorism.
- i. I hereby confirm that any equal opportunities and non-discrimination measures declared to be in place will be made available to Jobsplus or other competent bodies in relation to the implementation and monitoring of ESF funding to confirm their veracity.
- j. I hereby declare, accept and confirm, that the operation, where applicable will ensure the preservation, protection and improvement of the quality of the environment and aims at promoting sustainable measures at operation level.
- k. I recognize the obligations to comply with data protection regulations which are in force at all times. I confirm that all relative and related documentation for such eventual verification will be retained.
- l. I hereby confirm that the employee has been informed of what personal data is being collected and processed by Jobsplus; as well as shared with and processed by official third parties, for the purpose of any processing related to A2E Scheme.
- m. I have read, understood and agree to the guidance document issued with A2E scheme and declare that the information given on this form is true and complete.

Signature of the Undertaking's Representative

Name and Surname (in blocks)

ID. Number of the Undertaking's Representative

Date

5. Declarations – Participant¹

- a. I hereby declare that I have received the wages regularly in line with the Statement of employer as well as in line with the company's pay period.
- b. I agree and consent to have personal data collected and processed by Jobsplus, and shared with and processed by third parties, for the purpose of any processing related to A2E Scheme.

Signature of the Participant

Name and Surname (in blocks)

¹ In case of pre-mature termination, the Undertaking should provide proof that all attempts possible were made so that the claim is also confirmed by the Participant.