

# Vocational Education and Training Award for Cleaning Attendants

## Applying for this course:

To apply for this course, you should be 16 years of age or older.

## Course Duration

This course is of 74 hours duration and consists of four Modules, and an additional 20 hours of practicum:

- Module 1 is of 11 hours duration - (including 1-hour assessment)
- Module 2 is of 19 hours duration - (including 1-hour assessment)
- Module 3 is of 42 hours duration - (including 2-hour assessment)
- Module 4 is of 22 hours duration - practicum (on the job placement) – (including 2-hour assessment)

## General pedagogical guidelines and procedures for this course:

The delivery of this course will be mainly held through a series of discussions and hands-on exercises. The trainer will also be holding lessons with the learners which will consist of various presentations and role-play situations.

## General assessment policy and procedures for this course:

The learner will be assessed through an ongoing assessment for learning by compiling a portfolio throughout each module, to assess and consolidate the learning being covered. A written assessment will be held at the end of each module based on multiple choice, short answer questions, long answer questions, or a combination of all.

## Module 1 Learning Outcomes – **Soft Skills**

✓ Ensure a positive attitude towards work by keeping motivated throughout the daily cleaning tasks	✓ Ask for assistance when faced with first aid scenarios
✓ Collaborate with other cleaners and staff through effective communication	✓ Carry out effective cleaning tasks by avoiding risk hazards, so as to ensure optimum safety

**Module 1 Assessment:** The assessment paper will be divided into 1 section:

- Section A – A mixture of multiple-choice questions and open-ended short answer questions. These all need to be answered.

The duration of this assessment is of 1 hour and the pass mark is that of 45%.

## Module 2 Learning Outcomes – Numeracy Skills

<ul style="list-style-type: none"><li>✓ Deal with mathematical calculations in an independent manner</li><li>✓ Manage daily mathematical applications with confidence and autonomy</li></ul>	<ul style="list-style-type: none"><li>✓ be responsible for applying the correct mathematical calculation according to the respective cleaning task at hand</li></ul>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Module 2 Assessment:** The assessment paper will be divided into 1 section:

- Section A – Problem solving questions, which all need to be answered.

The duration of this assessment is of 1 hour and the pass mark is that of 45%.

## Module 3 Learning Outcomes – General Core Cleaning Methodologies

<ul style="list-style-type: none"><li>✓ Comply with the conformities of the Colour Coding Cleaning System, Hand Hygiene procedure and the pH indicator</li><li>✓ Be responsible for identifying the correct cleaning methodology</li><li>✓ Carry out effective cleaning tasks that require large equipment</li><li>✓ Ensure the correct cleaning tools are used according to the task at hand</li></ul>	<ul style="list-style-type: none"><li>✓ Dispense chemicals effectively, by paying attention to the environment</li><li>✓ Ensure compliance with relevant local waste control and environmental regulations</li><li>✓ Identify the different cleaning products needed for effective cleaning</li></ul>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Module 3 Assessment:** The assessment paper will be divided into 1 section:

- Section A – Open-ended short answer questions, which all need to be answered.

The duration of this assessment is of 2 hours and the pass mark is that of 45%.

## Module 4 Learning Outcomes – Industry Specific Practicum

<ul style="list-style-type: none"><li>✓ Carry out specific cleaning tasks that are designed to meet the different cleaning industry requirements</li><li>✓ Be responsible in applying the correct chemical mixing measurements when disinfecting/cleaning a designated area</li><li>✓ Ensure that the colour coding system is strictly adhered to in order to avoid bacterial contamination</li></ul>	<ul style="list-style-type: none"><li>✓ Comply with the respective cleaning procedures assigned in accordance to the working environment</li><li>✓ Collaborate with management and peers in the implementation of appropriate waste management practices</li></ul>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### Module 4 Assessment:

The assessment will be based on the placement.

An oral assessment will also take place when conducting the practical/hands-on sessions which will enable the course trainer to check and validate the learner's literacy skills.

The Malta Further and Higher Education Authority (MFHEA) deems this certificate to be at Level 2 of the Malta Qualifications Framework and the European Qualifications Framework for Lifelong Learning. This course comprises study modules to which a total of 5 ECVET points are assigned.