

Investing in Skills (IIS) Scheme - ESF.03.S1 Participant's Details

Participants must fill this form at the start date of training.

GRANT AGREEMENT NO.: IIS/ G

TRAINING PROGRAMME TITLE:

A. LEGAL REQUIREMENTS IN RELATION TO DATA COLLECTION

The Managing Authority responsible for the management of EU Funds in Malta - the Planning and Priorities Coordination Division (PPCD) - is legally required to collect and store data about each participant benefitting from an ESF intervention. Personal participant data will be kept internally and will be used to extract statistical information on participants. Participants are to note that only statistical data will be reported to the European Commission.

In this regard, Beneficiaries implementing ESF projects have been entrusted with the collection of personal data from all ESF participants. The data to be collected through this form and through subsequent forms or surveys, as applicable, will be used for the sole purpose for which they are intended, that is; (i) keeping record of participants' efforts in the ESF-funded intervention; and (ii) for evaluation and monitoring purposes in line with Regulation (EU) 1303/2013 and Annex I of Regulation (EU) 1304/2013. EU Regulation 1304/2014 provides Member States with the legal basis to justify the collection and processing of personal data from participants of ESF projects.¹

The Beneficiary, the Managing Authority and any third parties assigned to carry out monitoring and evaluation activities in line with the requirements set out in the aforementioned EU Regulations, will treat personal data in the strictest confidence and in accordance with the provisions of the General Data Protection Regulation (EU) 2016/679, the Data Protection Act (Chapter 586) and any subsequent updates. Personal participant data will not be used for any other means or for any other purpose that is incompatible with that for which the data is being collected. **Personal data will under no circumstances be made public.**

B. DATA ON PARTICIPANTS

All sections must be filled in by all participants benefitting from EU-funded projects, or by participants' parents/guardians in the case of minors. Kindly ensure that the information being provided is accurate, complete, and represents your current situation. Certain segments contain definitions provided by the European Commission, which may vary from those utilised in the local context.

PERSONAL DETAILS

Name and Surname:	
ID No / Passport No:	
Home/Office Telephone Number:	
Mobile Number:	
Email Address:	

AGE GROUP

0-15

16-24

25-54

55-64

65 +

MIGRANTS AND OTHER FOREIGN NATIONALS

Are you a migrant, a person with a foreign background, or part of a minority group?

Yes

No

¹ Annex I of Regulation (EU) No. 1304/2013 makes reference to GDPR Regulation (EU) No. 2016/679, Article 6, repealing previous Article 7 of Directive 95/46/EC, which provides a list of criteria establishing the lawfulness of processing of data, and states that: *processing is necessary for compliance with a legal obligation to which the controller is subject.*

EDUCATION AND TRAINING

Please tick **one** of the following. This should indicate the highest educational level **successfully completed**.

<input type="checkbox"/>	No Educational Background (ISCED 0)	<input type="checkbox"/>	Primary (ISCED 1) or Lower Secondary (ISCED 2)
<input type="checkbox"/>	Upper Secondary (ISCED 3) or Post- Secondary Non-Tertiary (ISCED 4)	<input type="checkbox"/>	Tertiary (ISCED 5 to 8)

Apart from your participation in this ESF project, are you **currently** in other education or training activities (including lifelong learning, formal education, off-the-job/on-the-job training, vocational training, etc)? *Note: If you were in education or training in the past but are currently not in education/training, your answer should be 'No'.*

Yes

No

PERSONS WITH A DISABILITY (FILL IN ONLY IF APPLICABLE)

Are you registered disabled with one of the following entities?

REGISTRY	TICK IF YES	REGISTRATION NO
Commission for the Rights of Persons with a Disability	<input type="checkbox"/>	
Social Security for the participants benefiting from disability benefits	<input type="checkbox"/>	
Jobsplus	<input type="checkbox"/>	

OTHER DISADVANTAGES

Do you have any other disadvantages? Tick yes if one or more apply (*no need to indicate the disadvantage*):

- have no educational level, including basic literacy or numeracy;
- are homeless or effected by housing exclusion);
- you are an inmate or former offender;
- you are a former substance abuser or are undergoing detoxification treatment;
- at risk of poverty (earning an annual income below €8,698).

Yes

No

SIGNATURE AND CONSENT

I, the undersigned, hereby confirm that the information provided in this form is correct. I also provide my consent to be contacted by the Managing Authority, the Beneficiary or other third parties following my participation in the ESF project, for the purpose of providing additional data and feedback, as may be required for reporting purposes, monitoring and evaluation. Furthermore, I give consent to Jobsplus to take photos during monitoring visits and I also declare that equal opportunities were taken into consideration at all the stages of the IIS operation that I participated in. I understand that equal opportunities cover not just gender discrimination, but also discrimination based on racial or ethnic origin, religion or belief, disability, age or sexual orientation.

Signature of participant

